Refund for VET-FEE-HELP Assistance Scheme Policy

Overview

The Heath Arts College Pty Ltd supports the concept of potential student’s and enrolled students refund of fees. The College is committed to VET-FEE-HELP requirements with regard to student fees.

Definitions

For the purposes of this document the following applies:

The Act: refers to the Higher Education Support Act 2003

Student/s refers to all persons enrolled in a unit of study who are, or would be entitled to VET- FEE-HELP assistance under clause 43 of Schedule 1A of the Act; and

Potential Students: refers to all persons seeking to enrol in a VET unit of study that meets the course requirements under sub-clause 45(1) of Schedule 1A of the Act and who are, or would be, entitled to VET-FEE-HELP assistance under clause 43 of Schedule 1A of the Act.

Refund of fees: The College will refund student fees as determined by this policy.

The College: is The Heath Arts College Pty Ltd

Policy Statement

This refund policy applies to all students who are entitled to VET- FEE-HELP assistance, even if they choose not to access it.

To be entitled to VET FEE-HELP assistance a person must be an Australian citizen or the holder of a permanent humanitarian visa who will be resident in Australia for the duration of their VET units of study.

The Heath Arts College Pty Ltd will repay to a student who is, or would be, entitled to VET FEE-HELP assistance any VET tuition fees that he or she may have paid for a VET Unit of study if the student withdraws from that unit on or before the relevant census date, even if they choose not to access it.

This does not apply where VET tuition assurance arrangements have been activated and the student has elected the VET course assurance option for that unit.

Where a student withdraws from a VET unit of study after the relevant census date, any refund of VET tuition fees is at the discretion of The Heath Arts College Pty Ltd.

Publication

This policy and the procedure are published on The Heath Arts College Pty Ltd website www.thacollege.edu.au and Student Handbook to ensure Students have up to date and accurate information publicly available to them.

Approval

This refund Policy and Procedure was agreed to and ratified by The Heath Arts College Pty Ltd Board of Directors on July, 2014.