

Statement of Tuition Assurance

The Health Arts College Pty Ltd ABN: 61 099 195 534 ACN: 099 195 534 must comply with the VET Tuition Assurance requirements as specified in Division 4 of the VET Student Loans Act 2016 (the Act) for all approved VET Student Loan Program courses. This is to protect VET students in the unlikely event that VFA Learning ceases to provide a VET course of study in which a VET student is enrolled.

A tuition assurance arrangement is an arrangement between a course provider and another person (the tuition assurance scheme operator) under which the tuition assurance scheme operator is to act should a course provider ceases to provide a course at any time after it starts but before it is completed.

The meaning of 'ceasing to provide a VET course of study' is set out in the Act.

Should The Health Arts College cease to provide an approved course before it is completed, the following will occur

- a) ACPET, our tuition assurance provider, will offer affected students a replacement course;
- b) The course must meet under the relevant tuition assurance arrangement to be offered as a replacement course;
- c) Student may seek review of a decision about whether or not a course is a replacement course that meets those requirements;
- d) Student who accepts the offer of a replacement course:
 - i. will not be required to pay the replacement provider for the replacement components of the replacement
 - ii. course; and
 - iii. will receive course credits for parts of the original course successfully completed by the student;
- e) the tuition fees for remainder of the replacement course may be different from the fees payable for the original course;
- f) the student will have a period of 6 months in which to accept the offer;
- g) ACPET may extend that period of 6 months in circumstances that justify an extension;
- h) if there is no suitable replacement course for a student, the student's FEE-HELP balance will be re-credited for the affected parts of the original course;
 - i. if a student enrolls in a course that is not a replacement course, the student:
 - ii. may be required to pay additional tuition fees; and
 - iii. might not receive the course credits the student would have received if the student had enrolled in a replacement course.

We have met the VET tuition assurance requirements, as specified in the VET Student Loans Rule 2016, through current membership of the Australian Council for Private Education and Training Providers Australian Student Tuition Assurance Scheme Operator (the Scheme). Contact details for Australian Council for Private Education and Training Providers (Tuition Assurance Scheme Operator) are:

Australian Council for Private Education and Training Providers
National Office Suite 101,
Level 1 126 Wellington Parade East Melbourne VIC 3002
PO Box 551, East Melbourne VIC 8002
Website: www.acpet.edu.au

Email: acpet@acpet.edu.au
Phone Number: (03) 9412 5900
Fax: (03) 9416 1895

In the event The Health Arts College ceases to provide course

Procedure:

In the event The Health Arts College ceases to provide an approved course after it starts but before it is completed, THA will:

- a) within 2 days, notify students enrolled in the course, in writing, that the course is no longer being provided;
- b) within 7 business days after notifying the students, hold a meeting with students and the ACPET for the course at the location where the course was primarily delivered;
- c) Update the website to reflect that the course is no longer being provided and to give tuition assurance information, within 2 days of ceasing to provide an approved Course or Part of the course.
- d) give the operator notice of events as required under sections 52 (information about events that affect provider) and 53 (notice and information when course ceases);
- e) Upon receipt of notice from ACPET as required under subsection 73(2) (notice that a student's FEE-HELP balance must be re-credited) re-credit the student's FEE-HELP balance.

Procedures as replacement provider

A student enrolled in a replacement course with The Health Arts College will be:

- a) granted course credits as per the Credit Transfer Policy for parts of the original course successfully completed by the student, as evidenced by a statement of attainment issued in accordance with the Australian Qualification Framework; and
- b) will not be charged tuition fees for a replacement component of the replacement course.

A student may choose either:

- a) the VET Course Assurance Option
- b) the VET Tuition Fee Repayment Option

These options are explained below.

The VET Course Assurance Option

Under the VET course assurance option, a student will be offered a place in a similar VET course of study by the TAS Administrator. If the student accepts this option, the TAS Administrator will make all necessary arrangements to ensure the student is able to enrol with the second provider in a similar VET course of study. This offered VET course will lead to the same or a comparable qualification without any requirement on the part of the student to pay the second provider any tuition fee for any replacement VET units (that is, units that the student had commenced but not completed because the VET course ceased to be offered).

A student will receive full credit from the second provider for any VET units of study successfully completed with the first provider.

The second provider nominated by the TAS Administrator may have different tuition fees to the fees the student would have paid for VET units of study that were part of the VET course of study we ceased to provide but which the student had not yet started studying.

A student is not obliged to enrol in a VET course of study with a second provider offered by the TAS Administrator under the VET Course Assurance Option. However, if the student enrolls with any other VET provider there is no obligation on that VET provider to offer full credit transfer for the VET units of study completed with the first provider or to offer replacement VET unit/s free of charge.

The VET Tuition Fee Repayment Option

Under the VET Tuition Fee Repayment Option, the TAS Administrator undertakes to pay the student the total of any up-front payments already paid by the student for any VET units of study the student has commenced but not completed because the VET course ceased to be offered. Students selecting this option will also have their FEE-HELP balance re-credited for the uncompleted VET units.

Publication

The method this Statement of VET Tuition Assurance will be made public to students will be on our website at www.thacollege.edu.au

Students will be advised where the Statement of VET Tuition Assurance may be obtained as part of our enrolment information.